


HARRIS COUNTY INSTITUTE OF FORENSIC SCIENCES

EVIDENCE SUBMISSION FORM

RUSH PRIORITY FOR DRUG WARRANT
 RESULTS NEEDED BY: _____

OFFENSE REPORT #: _____ ML/OC #: _____

Has prior evidence been submitted on this case? Yes No

Offense Type: _____ Offense Date: _____ Case Officer: _____

Agency: _____ Agency Address: _____

City: _____ County: _____ State: _____ Zip Code: _____

Phone Number: _____ Email: _____

COMPLAINANT SUSPECT OTHER (Last Name, First, MI) _____ DOB: _____

COMPLAINANT SUSPECT OTHER (Last Name, First, MI) _____ DOB: _____

COMPLAINANT SUSPECT OTHER (Last Name, First, MI) _____ DOB: _____

ITEM #	QTY or WEIGHT	DESCRIPTION OF EVIDENCE	TYPES OF ANALYSIS: as appropriate
			<input type="checkbox"/> Drug Chemistry <input type="checkbox"/> Charges Accepted <input type="checkbox"/> To Be Warrant
			<input type="checkbox"/> Trace Evidence <input type="checkbox"/> Gunshot Residue <input type="checkbox"/> Fire Debris <input type="checkbox"/> Paint
			<input type="checkbox"/> Toxicology
			<input type="checkbox"/> Firearms

SUBMITTED TO LABORATORY: _____ Date _____ Time _____ Submitting Officer _____

DO NOT WRITE IN THIS SECTION BELOW- LABORATORY USE ONLY

Drop Box Refrigerator Hand Delivered

SEALED BY: Submitting Agency Laboratory Other
 Comments: _____

Date/Time Received: _____ Received By: _____

Date/Time Received: _____ By: _____ Released To: _____

Date/Time Received: _____ By: _____ Released To: _____

Date/Time Received: _____ By: _____ Released To: _____

THIS EVIDENCE IS BEING SUBMITTED IN CONNECTION WITH A CRIMINAL INVESTIGATION AND HAS NOT BEEN EXAMINED BY ANOTHER LABORATORY.

Evidence Submission Form | 1861 Old Spanish Trail Houston, TX 77054 | 832-927-5004 | 832-927-5289

Form #: FEF.006
Rev: 8
Procedure #: QAE07.0001

REQUIRED

Fill out all applicable information in yellow.

REQUIRED

Add date, time and your signature here.

REQUIRED

Fill in **YOUR** information, not HCIFS.

REQUIRED

Types of Analysis section needs to be checked with correct analysis.

Check box next to type of analysis (Drug Chemistry, Trace Evidence, Toxicology or Firearms).

For DWI, DUI or Accident only check Toxicology.

For Drug Chemistry either: Charges Accepted, or To Be Warrant

For Trace Evidence either: Gunshot Residue, Fire Debris, or Paint